

Nine Mile Falls School District 325/179
10110 W. Charles Rd. Nine Mile Falls, WA 99026
P. (509)-340-4300 F. (509)-340-4301

POSTAGE // SUPPLY ORDER FORM

Vendor: <u>United Postal Service</u>	Approval: _____ Date: _____	School: _____ Dept: _____ Acct #: _____
Requester's Name: _____		

Quantity	Item	Unit Cost	Total Cost
Total No. Books:	First Class Stamp (20 each per book)	.63 each or \$12.60 per book	
	Post Card	.48 each	
	Other Postage		
	Other Supplies: (Please List Below)		

Note: Please send one copy of approved form to the district office (via district mail) or fax to 4301

BUSINESS OFFICE USE ONLY

Sender's name: _____

Date: _____